

MINUTES OF GDTA MEETING HELD 19th JULY 2007

PRESENT: Stephen Gibson (Chairperson), Anne Thomas, Dennis Stimson,
Helen Newmark (LMW), Lynne Buchanan

APOLOGIES: Hal Moir, Maureen Rowe, Marilyn Brooks, Bryce Grossel

MINUTES PREVIOUS MEETING: Moved: Helen Newmark
Seconded: Lynne Buchanan

BUSINESS ARISING:

- Any further correspondence from Major Sports Surfaces re when Court 13 will be re-grassed by them.

CORRESPONDENCE IN:

- Faxed reply from Major Sports Surfaces stating that presently they are negotiating with insurance companies for a client to accept the grass from Court 13 to replace damaged grass court – hoping it will happen soon. Failing this, they will honour their commitment to us and replace the grass on Court 13 by Christmas.
- A copy of a letter, dated 4 July 2007, from John Della Bosca e-mailed to Rod re NSW Government Sports funding through the Capital Assistance Program. Applications close on 20 July 2007. Not enough time to prepare the application.
- Correspondence from Cardno Operations re inspection and written Report on light poles. Payment Invoice for the amount of \$968.00. In the Report particular attention is given to poles outside of Court 9 due to corrosion at the bottom of the poles. Stephen will review the Report and at our next Meeting give the suggestions made in it.

CORRESPONDENCE OUT:

- Letter to Major Sports Surfaces requesting a definite date for replacing grass on Court 9 and to be sent before our next Meeting on 19 July 2007.
- 'Get Well' card to Wayne Bussey after serious operation.
- Tennis NSW Tournament Sanctioning Application Forms forwarded to Tennis NSW.

TREASURER'S REPORT:

Bendigo Bank Balance \$175,150.01CR

Commonwealth Bank Balance \$ 6,374.83CR

Payment made, to be approved:

Kalamazoo Business Systems – Receipts	\$ 932.15
Officeworks – 2 Fax refill rolls	\$ 45.98
S. Wilson – supply & fit Fridge compressor	\$1,083.50

TREASURER'S REPORT cont'd

Payment to be approved for payment:

GTC Invoices –	
Promotion fee	\$275.00
% Collection fee	\$117.00
Security Light	<u>\$120.00</u>
Total	\$512.00

Honorarium - - Lynne	\$500.00
Emergency Plumbing Service	\$533.50
Cardno Operations	\$968.00
Dept. of Fair Trading – to fee to lodge 3 Annual Financial Reports	\$204.00

TENNIS COMMITTEE REPORT:

New Thursday Night Mixed Competition commencing tonight – 14 teams have been graded into two (2) Divisions.

Current Tuesday Night Mixed Competition to finish on 31 July, wet permitting.

JUNIOR COMMITTEE REPORT:

The current Saturday Badge Comp. re-commences after the School Holidays break.

The Badge Championships are to be held on Saturday 4th & 11th August 2007.

The Inter-District Competition commences on 22nd July 2007 – we have entered 4 Girls teams and 6 Boys teams (3 players per team).

LMW REPORT:

Minutes of Monthly Meeting held on 28th June 2007 tabled.

Helen reported that the LMW Committee is working on organising the next Monday Night Comp. Darleen Hannaford will be the Comp. Secretary.

Helen gave a copy of 'Certificate of Insurance' for Woy Woy Tennis Club Inc.

At Meeting it was mentioned that the umbrellas outside of Courts 2, 3 and 4 are broken and were unable to be used during the Ladies' Play-Offs. It was pointed out that due to patrons not knowing how to open the umbrellas they are breaking the cords that raise them. Dave has fixed the cords in the past only to have the cords break again – they are not easy to fix.

GENERAL BUSINESS:

Lynne Buchanan received the Tennis NSW Referee of the Year Award at the Award Night at the Country Championships at Forster – our congratulations to Lynne on this achievement and for her tremendous effort with her Referee duties.

GTC Licence – Hal should be returning next week and the Executive will arrange a date for the Meeting with them re amended Licence Agreement.

Stephen has been in contact with Robert Howes, presently overseas, who confirmed the submitted offer is still open to us. Stephen proposed a letter should be sent to Robert acknowledging his correspondence.

Water tanks have been delivered today but have not been installed.

MAINTENANCE:

Top Complex - the walkway concrete path has lifted at a joint near the steps to Courts 7 & 8 thus a danger to patrons tripping. Lynne will look into having this fixed.

Grass courts - KCL has not contacted as to when they will repair the courts nor has Lynne contacted them to get a date for repairs.

Court 13 - as per 'Correspondence In'. A letter should be sent accepting their reply and acknowledging we noted their commitment to have court installed by Christmas.

Umpire chairs - Rod arranging to have them removed.

Light poles - as per 'Correspondence In'

Trees, etc - to date, Gosford City Council has not been contacted re trimming trees, etc.

Meeting closed – 2.55 PM

Next Meeting – 9th August 2007 2PM

GOSFORD DISTRICT TENNIS ASSOCIATION INC
Reconciliation Summary

Bendigo Cheque Account, Period ending 30/06/07

Starting Balance	\$178,758.98	
PLUS Credits banked		
Lease	\$ 5,500.00	
T'ffr GTC A/c- Kalamazoo (May/Jun 07)	\$ 2,342.00	
Cheques (2)-Kalamazoo (May/Jun 07)	\$ 86.50	
Sub total of cash on hand		\$186,687.48
LESS Direct Debits		
GIO – Mthly install.	\$ 219.47	
LESS Cheques written		
536 Australia Post-Copy paper (5 reams)	\$ 24.75	
537 L. Buchanan-Mthly Honorarium	\$ 500.00	
538 Telstra-Mobile/landline	\$ 243.79	
539 Sensis-Ad Yellow Pages	\$ 229.33	
540 GTC	\$ 403.70	
541 GTC- Promo fee	\$ 275.00	
542 M. Rendall-Removal rubbish B/C	\$ 87.25	
543 S. Wilson-Supply/fit fridge compressor	\$ 1,083.50	
544 Gosford Business Machines	\$ 26.67	
545 Tennis NSW-Player Registrations	\$ 5,399.50	
546 Kalamazoo Business Systems-Receipts	\$ 932.15	
547 G E Capital Finance-Card issue fee (2)	\$ 20.00	
548 Tennis NSW-Affiliate Umbrella Ins	\$ 1,260.00	
549 Officeworks – 2 Fax refill rolls	\$ 45.98	
550 Gosford City Council-Water	\$ 768.88	
551 Terry's Engraving Service-Trophy	\$ 17.50	
Sub total of Debits		\$ 11,537.47

GRAND TOTAL of ACTUAL CASH ON HAND **\$175,150.01**

Above payments have been approved for payment by the Management Committee Meeting held on 14/06/07.

Reconciliation Balance \$175,976.39

Un-presented cheques:

363	\$ 10.00	Payable to: V. Galijasevic
368	\$ 15.00	Payable to: A. Kukielka
376	\$ 15.00	Payable to: K. Wright
550	\$ 768.88	Payable to: Gosford City Council
551	\$ 17.50	Payable to: Terry's Engraving Service
<u>SUM of the cheques to be presented</u>		<u>\$826.38</u>

Commonwealth Cheque Account, Period ending 30/06/07

Starting Balance	\$ 6,383.08	
PLUS Credits banked		
Nil	\$ 0.00	
Sub total of cash on hand		\$ 6,383.08
LESS Direct Debits		
Bank Fees	\$ 8.25	
Sub total of Debits		\$ 8.25

GRAND TOTAL of ACTUAL CASH ON HAND **\$6,374.83**

Reconciliation Balance \$6,374.83

All Commonwealth Cheques have been presented.

SUMMARY OF ACCOUNTS

\$181,524.84CR